**SERVICE CONTRACT NOTICE**

**Contract title „Procurement for a terrain vehicle “**

within the project “Modern tools for wildfire’ and floods’ risk punctual forecast and monitoring and innovative techniques for citizens’ safeguard awareness and preparedness”

**Location – Skopje, Republic of North Macedonia**

**1. Reference**

PREVEN-T – CN2 – SO2.4 – SC049

**2. Procedure**

Single tender

**3. Programme title**

Interreg – IPA CBC Greece – Republic of North Macedonia 2014-2020

**4. Financing**

Interreg – IPA CBC Greece – Republic of North Macedonia 2014-2020 Project No is PREVEN-T – CN2 – SO2.4 – SC049

Project co-funded by the European Union and National Funds of the participating countries

**5. Contracting authority**

Military academy „General Mihailo Apostolski“– Skopje, Republic of North Macedonia

**CONTRACT SPECIFICATION**

**6. Nature of contract**

Global price

**7. Contract description**

Military Academy will work on several project outputs that are specifically related to the Military Academy but will also support NP „Pelister“ in conducting most of the project activities.

Most of the activities which will be implemented by the Military Academy (related to the installation and maintenance of various equipment for measurement and monitoring) will be conducted on difficult terrain in the area of ​​NP „Pelister“. These activities will be implemented by the Military Academy during the project implementation period, but it is also planned to approach these terrains after the completion of the project, in order to enable the project’s sustainability. Considering that the Military Academy does not have appropriate vehicles for this type of terrain, we believe that the procurement of SUVs within the project will be crucial for the smooth execution of all our activities that will be conducted in the NP „Pelister“ and offering continuous support and project’s sustainability.

**8. Number and titles of lots**

One lot only

**9. Maximum budget**

EUR 18.000

**CONDITIONS OF PARTICIPATION**

**10. Eligibility**

Participation is open to all natural persons who are nationals of and legal persons [participating either individually or in a grouping (consortium) of tenderers] which are effectively established in a Member State of the European Union or in a eligible country or territory as defined under the Regulation (EU) No 236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable instrument under which the contract is financed (see also heading 23 below). Participation is also open to international organisations.

**11. Number of tenders**

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as a leader or member of a consortium submitting a tender). If a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

**12. Grounds for exclusion**

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

**13. Sub-contracting**

Subcontracting is allowed.

**PROVISIONAL TIMETABLE**

**14. Provisional commencement date of the contract**

27.05.2022

**15. Implementation period of the tasks**

Delivery of the vehicle **No later than 30 days** after date of signature of the contract by both parties on 30-th May 2022.

**SELECTION AND AWARD CRITERIA**

**16. Selection criteria**

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole. if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

1. **Economic and financial capacity of the tenderer (**based on item 3 of the tender form). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

The objective of this criterion is to examine whether or not the tenderer (i.e. the consortium as a whole, in the case of a tender from a consortium):

· will not be economically dependent on the contracting authority in the event that the contract is awarded to it; and

· has sufficient financial stability to handle the proposed contract.

**2)** **Professional capacity of the tenderer (**based on item 4 of the tender form).

The reference period which will be taken into account will be the last three years preceding the submission deadline.

**3) Technical capacity of tenderer** (based on items 5 and 6 of the tender form). The reference period which will be taken into account will be the last three years preceding the submission deadline.

Previous experience which would have led to breach of contract and termination by a contracting authority shall not be used as reference. This is also applicable concerning the previous experience of experts required under a fee-based service contract.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance, the parent company of the economic operator, must respect the same rules of eligibility - notably that of nationality - and must comply with the selection criteria for which the economic operator relies on them. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be provided when requested by the contracting authority. With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the services for which these capacities are required. With regard to economic and financial criteria the entities upon whose capacity the tenderer relies become jointly and severally liable for the performance of the contract.

**17. Award criteria**

Best price-quality ratio is established by weighting technical quality against price on an 80/20 basis.

**TENDERING**

**18. Deadline for submission of tenders**

The deadline for submission of tenders is specified in point 8 of the instruction to tenderers.

**19. Tender format and details to be provided**

**Tenders must be submitted using the standard tender form** for simplified procedures, the format and instructions of which must be strictly observed. The tender form is available from the following internet address: <http://ec.europa.eu/europeaid/prag/annexes.do?group=B> , under the zip file called Simplified Tender dossier.

The tender must be accompanied by a declaration on honour on exclusion and selection criteria using the template available from the following Internet address:

<http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>

Any additional documentation (brochure, letter, etc.) sent with a tender will not be taken into consideration.

**20. How tenders may be submitted**

Tenders must be submitted in English exclusively to the contracting authority, using the means specified in point 8 of the instructions to tenderers.

**Tenders submitted by any other means will not be considered.**

By submitting a tender tenderers accept to receive notification of the outcome of the procedure by electronic means.

**21. Alteration or withdrawal of tenders**

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 9 of the instructions to tenderers. The outer envelope (and the relevant inner envelope if used) must be marked ‘Alteration’ or ‘Withdrawal’ as appropriate.

**22. Operational language**

All written communications for this tender procedure and contract must be in English.

**23. Legal basis**

The Practical Guide to Contract Procedures for EU External Actions (PRAG) together with the standard documents and templates in the annexes to it.

**24. Additional information**

Financial data to be provided by the candidate in the standard application form must be expressed in denar. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate on the day of payment, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.